

# MINUTES OF 9/8/09 VILLAGE OF MAMARONECK BOT WORK SESSION

The work session began at 5:40 p.m. at the Conference Room of the Regatta

## Attendees:

Mayor Kathleen Savolt  
Trustee Toni Ryan  
Trustee John Hofstetter  
Trustee Nicholas Allison  
Village Manager, Richard Slingerland  
Clerk-Treasurer, Agostino A. Fusco  
Village Attorney Janet Insardi

September 28, 2009  
2A – AGENDA REGULAR MEETING

## Absent:

Trustee Randi Robinowitz

### 1. Request from Hector Vasquez Village Café

Mr. Vasquez attending the meeting and discussed the letter submitted to the Board for his running a “snack shack” at Harbor Island Park.

- The Board will review Mr. Vasquez proposal and discuss further.

### 2. Discussion of Land Use Issues – M1 Zone

John Winter, Building Inspector, attended the meeting to discuss three potential projects in the M-1 Zone. The first proposed is the Carducci project on the corner of Fenimore and Waverly (Murphy Brothers site); which is a proposed self storage facility as well as an existing cabinetry business. This project would need several variances. The second project is for Suburban Carting to take down their building and use this space, as well as their property across the street, for school bus depot parking. This is a permitted use; however, a traffic study would need to be done before moving forward. The third project is the Argueso property which has applied for Brownfield clean up funds before moving forward on their proposed re-use.

The Board feels that the existing Comprehensive Plan does not address the M -1 Zone adequately and would like to have a vision on what the Village’s needs in this area. There was also discussion on the history of other projects in the M -1 Zone and their tax implications.

- R. Slingerland to investigate history of 613 Waverly Avenue and if this area was ever re-assessed after being leveled and used for a car dealership storage facility.
- R. Slingerland to report to the Board by September 14 what the schedule and cost would be for a new Village Comprehensive Plan.

### 8. Taylor's Lane (taken out of order)

Keith Furey, Consulting Engineer appeared to give the Board an update on the Taylor's Lane site and the plan for Phase II. Mr. Furey and Mr. Slingerland have been in discussions with the DEC and DEF and need to submit a Phase II plan to the DEC by the end of September. There are two views on the amount of Leachate water that the site will give off; one by the DEC and the other by Mr. Furey and Shaw Environmental, the environmental consultant working on this project. The DEC Engineer feels that the site will put 30-40 gallons of water/minute into the county sewer system and this amount will diminish over time. Mr. Furey and Shaw Environmental believe this number to be closer to one million gallons of water/day into the system and will not diminish over time. The DEC's assumption; however, takes into account a slurry wall being constructed around the site and additional wells on the site which was part of their 1993 Record of Decision.

Mr. Furey stated that there are two ways to go with Phase II. The first is to comply with the 1993 Record of Decision which would include the slurry wall and additional wells and the second is to request the Record of Decision (ROD) be re-opened. He believes this can be done as there is technology that was not available 15+ years ago. He believes that the iron and other contaminants can be removed from the Leachate and the remaining uncontaminated water can go into Magid Pond. Mayor Savolt asked Mr. Furey what the likelihood is for re-use of this site and the timing of such. Mr. Furey stated that if the contaminants can be removed, it could be used for fields and not that far in the future.

The State Assistance Contract was also discussed. Mr. Slingerland reported that the exiting SAC in relation to the Taylor's Lane Compost Site Closure, Site No. 360021 will be closed, at the DEC's request and the monies owed to the Village paid. A new SAC will be opened in relation to this site.

- Resolution for Village Manager to apply for new State Assistance Contract on 9/14 Board Meeting Agenda.

### 3. Project Updates

a. Accounts Payable and Beginning Review of Purchasing Policy. Mr. Fusco informed the Board that this will be rolled out with the Accounts Payable Department on September 21<sup>st</sup> with training of all departments completed by October 19, 2009. The departments that will be "live" or have active ability to utilize KVS and generate purchase orders will be Public Works, Village Manager, Village Attorney, Police, Building and Recreation. The departments not listed will be part of a consolidated, central purchasing process, coordinated and facilitated through the Clerk-Treasurer's

and Manager's Office. These departments include the Court, Fire, Harbor Master, Traffic/Parking and Assessor's office. Mr. Slingerland informed the Board that November 1 is the scheduled cut over date.

Written procedures will be given to all employees. Vendors will be notified that nothing should be purchased without one of these purchase orders. The increase of the threshold amount of \$1,000 was discussed. The Board suggested looking at increasing this threshold for those departments that stay within their budget.

b. Electronic Payroll with Automated Time and Leave. Mr. Slingerland and Ms. Insardi are in the process of reviewing the contract with ADP. The web-based payroll program has begun. The time and leave piece will take 8-10 weeks to roll out after the contract is executed and a deposit received.

#### 4. Budget Items - End of Year

a. A Capital Projects list and Capital Plan was distributed to the Board. Mayor Savolt asked Mr. Slingerland for a Capital Projects priority list from him before moving forward.

#### b. End of Year 2008-09 Budget versus Actual

Mr. Slingerland presented the Board with a schedule of budget versus actual for the last fiscal year. The Board was pleased to see that although revenue was under budget by 1.08%, expenses were also under budget by 5.18%. The Board commended the staff for very realistic revenue projections in a down economy and for an effort to save money and control costs.

- Mr. Slingerland to prepare quarterly budget versus actual reports for the Board.

Mr. Fusco also submitted a Debt Service Projection (not on the agenda) which the Board found very helpful. Trustee Hofstetter asked for a 10-year debt service history if possible.

#### 5. Proposed Draft of Local Law

This is a law amending Section 240-14 (G) – Management of Coastal Zone, Harbor and Watercraft. This will help with the justification for collection of fees, which will add \$20 - \$25,000 in additional income to the Village. Ms. Insardi asked the Board to review the Proposed Law and have any comments to her by Friday, September 11, so that a public hearing may be scheduled for the September 28 Regular Meeting.

- Schedule Public Hearing for 9/28 at the 9/14 Regular Board Meeting.

6. Proposed Draft of Local Law

This is a local law changing the fees of the meters around the train station from \$0.25/hour to \$0.50/hour. The existing meters around the station will be moved to the Hunter Lot and new meters with keys will be installed in this location. These keys can be used instead of quarters, so that people using the meters do not have to carry change.

- Public Hearing on 9/14 Regular Board Meeting Agenda.

7. Draft Resolution regarding Request for Home Rule Legislation

This is a resolution for Home Rule Legislation to correct the pension system matter on behalf of two Village of Mamaroneck Police Officers; Scott Fraioli and Dominick Lanza.

- On 9/14 Regular Board Meeting Agenda.

8. Taylor's Lane (discussed earlier)

9. Request to Attend Conference

A request was received from the Chief of Police for Lieutenant Steven Gerardi to attend a three-day seminar in Myrtle Beach, SC entitled "Managing Police Discipline". The total cost is approximately \$700 and funds are available in the Police Department's budget training line.

- On 9/14 Regular Board Meeting Agenda.

10. Mayors Against Illegal Guns

A letter was received by the Mayor from the NYS Coordinator of this bi-partisan coalition committed to fighting illegal gun trafficking and giving law enforcement the tools necessary to keep guns out of the hands of criminals. This coalition has grown to more than 450 mayors from more than 40 states; with 20 members from New York. The Mayor has been asked to join the coalition on behalf of the Village.

- On 9/14 Regular Board Meeting Agenda.

11. Senior Citizen Hall of Fame Award Nomination

A letter was received from the County asking for any nominations the Village may have for their Senior Citizen Hall of Fame Award. The Board decided to nominate Jack Mayne, who passed away recently but was extremely active in our seniors programs.

- Ms. Roberts to collect information for Nomination by due date of 9/14.

12. Tree and Plaque Donation Policy

The Board agreed to review this policy at a later meeting including the tree preference list to assure that the recommended list compiled by the Tree Committee is used. The over abundance of plaques making the Harbor look like a cemetery was also mentioned.

- Tabled to a future Work Session

13. Request from Traffic Commission for changes on Van Ranst Place

This item was tabled to the next Work Session as the Board needed to end the meeting early to attend the wake of a Village Resident.

- To be discussed at 9/21 Work Session

14. Request for Executive Session

Ms. Insardi asked that the Board convene to Executive Session to discuss Tax Certioraris and the Crupi vs. Slingerland pending litigation.

On motion of Trustee Hofstetter, seconded by Trustee Allison:

RESOLVED that the Board convene to Executive Session to discuss tax certioraris and pending litigation.

Ayes: Allison, Ryan, Hofstetter, Savolt

Nays: None

ADJOURNMENT

There being no further business to come before the Board, on motion duly made and seconded, the meeting was adjourned.

PREPARED BY:  
SALLY J. ROBERTS,  
SECRETARY

RESPECTFULLY SUBMITTED BY:  
AGOSTINO A. FUSCO,  
CLERK-TREASURER